

Tess Styler

Denver, CO | 847.444.9948 | tess.styler3@gmail.com

Education

University of Denver | Sept. 2019 - June 2023

BA – Communications, Minors in Sociology and Writing

Studied abroad at the University of Glasgow Sept. – Dec. 2022

Cherrington Global Scholar 2022-2023

Orientation Leader – Sept. 2020 – Oct. 2020

Libertyville High School | Aug. 2015 - June 2019

Student Council President (2017-2019)

Link Crew Leader and Best Buddies Member (2017-2019)

Green Dot Certified (2018-2019)

Experience

***Rollin' n Bowlin'* | Operations Manager**

Jan. 2021 - Present

Denver, CO

Promoted from crew member to supervisor in six months and upon arrival from abroad, to manager.

Oversee all administrative tasks to ensure smooth operations.

Maintain a welcoming and inclusive storefront with the DU community.

***Dudley & Lake, LLC* | Front Desk Receptionist**

Jul. 2021 – Sept. 2022

Libertyville, IL

Served visitors by greeting in a welcoming manner and accommodated needs.

Establish and maintain record-keeping system for contacts, files, and employee directory

***Chick Fil A* | Crew Member**

Mar. 2016 – Dec. 2020

Vernon Hills, IL

Resolved customer complaints, guided them, and provided relevant information.

Efficient and effective customer service contributed to improved rates of return business.

Awards and Acknowledgements

***200 HR RYS Certification* | Denver Yoga Underground**

Completed a 15-week course to obtain my teaching certification.

***Langar@DU* | 4D Communications course join with the Colorado Sikhs**

Organized, marketed, and ran the annual Langar, oversaw over 1,600 volunteers.

